

Application for Employment

ATTENTION: If a question does not apply to you, mark that question not applicable (n/a). Failure to answer every question may cause your application to be rejected. If you do not understand or are unsure how to answer a portion of this application, contact human resources. For purposes of this application and all attachments, "DRT" means DRT Holdings, Inc. and all of its divisions, subsidiaries, related entities, successors, and assigns.

Personal

Date _____

Name _____
Last First Middle

Address _____

City _____ State _____ Zip _____

Telephone Number(s) Primary _____ Secondary _____

Please list any former names you have used: _____

Position

Position Applying For _____ Date Available _____

Preferred Pay Range _____ Referral Source _____

Have you previously applied for work with us or a DRT Subsidiary? Yes No When? _____

Did you work for DRT or any of its subsidiaries in the past? Yes No

If yes, what company did you work for what were the dates of your employment? _____

Which location(s) are you available for? Dayton Vandalia Miamisburg All

1. Are you legally eligible for employment in the United States? Yes No
2. Are you available for full-time work? Yes No
 If not, what hours can you work? _____
3. Are you available for all shifts? Yes No If No, what shift(s) are you available for? 1st 2nd 3rd
4. Will you work overtime if asked? Yes No
5. Have you been convicted of a crime(s) in the past ten years that have not been annulled, expunged or sealed by a court, excluding misdemeanors, traffic offenses, or petty offenses? Yes No

If you answered Yes to 5, describe in full. Attach additional pages if necessary. (A Yes response does not automatically exclude you from consideration.)

DRT complies with Title VII of the Civil Rights Act of 1964, as amended, as well as all other employment-related laws. DRT considers all qualified applicants without regard to race, color, religion, national origin, gender, age, disability, or veteran status.

Previous Employment Experience

Please give accurate, complete full-time and part-time employment record. Start with your present or most recent employer.

1	Company Name	Telephone
	Address	Dates Employed
	Name of Supervisor	Rate of Pay
	Job Title and Work Duties	Reason for Leaving

2	Company Name	Telephone
	Address	Dates Employed
	Name of Supervisor	Rate of Pay
	Job Title and Work Duties	Reason for Leaving

3	Company Name	Telephone
	Address	Dates Employed
	Name of Supervisor	Rate of Pay
	Job Title and Work Duties	Reason for Leaving

4	Company Name	Telephone
	Address	Dates Employed
	Name of Supervisor	Rate of Pay
	Job Title and Work Duties	Reason for Leaving

You may contact all of the above-listed employers except: Employer Number(s) as above: _____

Reason(s) _____

Educational Data

	Name of School and City/State	Course of Study	No. of Years Completed	Did You Graduate?	Degree or Diploma
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Trade, Business or Other				<input type="checkbox"/> Yes <input type="checkbox"/> No	
College or University				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Graduate School				<input type="checkbox"/> Yes <input type="checkbox"/> No	

You may be asked to provide personal, business, or professional references.

List Special Skills and Training

Military	Did you serve in the U.S. Armed Forces? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes," in what Branch?
What was your rank at the time of discharge from military service?		
Describe any training received or skills obtained during military service relevant to the position for which you are applying.		

Membership in Professional or Civic Organizations

(Exclude those that may disclose your race, color, religion, national origin, gender, age, disability, or veteran status.)

CERTIFICATION AND AUTHORIZATION

- I certify that the facts contained in this application are true and complete to the best of my knowledge, and I understand that any incomplete, false, or misleading statements on this application shall be grounds for refusal to hire, or immediate termination if I am employed, no matter when discovered by DRT.
- I authorize DRT, or its designee, to investigate of all statements contained in this application and the references I have provided to give DRT any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing that information.
- I authorize DRT to obtain information regarding my record with the Bureau of Motor Vehicles if the job for which I am applying may require driving as a part of my job duties. I further authorize DRT and its officers, agents, representatives, and employees to make any lawful examination of my criminal record, and I release any police or law enforcement agency, and all individuals connected therewith, from all liability in providing such information.
- In consideration of my employment, I agree to conform to DRT rules, regulations, and policies, and agree that my employment and compensation can be terminated with or without cause, or with or without notice, at any time, at the option of either DRT or myself. I understand that no supervisor, manager, officer, or representative of DRT or any other entity, other than DRT's President or Senior Vice President of Operations, has any authority to enter into any agreement for any specified period of time or to make any agreement contrary to the foregoing, and that any exception must be in writing and signed by DRT's President or Senior Vice President of Operations and by me.
- I understand that pursuant to DRT's job application process I will be required to undergo drug testing after I receive an offer of employment and before I commence work. I further understand that if I fail the drug test, refuse to take the drug test, or interfere in any way with the administration of the test, I will be disqualified from further employment consideration. I hereby knowingly and voluntarily consent to DRT's request to undergo a drug test, and I release DRT and its officers, agents, representatives, and employees from any and all claims and liability for damages associated with or arising out of my submission to the test.

By signing below, I certify that I have read and understood everything on this application. All answers given by me are complete and truthful.

Signature of Applicant _____

Date _____

**WRITTEN DISCLOSURE STATEMENT
(INTENT TO OBTAIN CONSUMER REPORT AND/OR
INVESTIGATIVE CONSUMER REPORT)**

In compliance with the Fair Credit Reporting Act, this document is being provided to notify you that DRT may obtain consumer reports and/or investigative consumer reports (i.e. background checks) on you in considering your employment application, or if you are hired or are already employed by DRT, for any permitted employment related purpose during your employment with DRT.

The “investigative consumer report” that DRT may obtain from a consumer reporting agency contains information which may be used to establish eligibility for employment, promotion, reassignment, or continued employment with DRT and includes verification of your education, former employers, motor vehicle check, and criminal record. It can also include information related to credit-worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. This information may be obtained through personal interviews with former employers, acquaintances, co-workers, or others with whom you may be acquainted, which makes the report an “investigative” consumer report. This does not include information that DRT obtains on its own without the aid of a third party. **If DRT obtains an investigative consumer report on you, you have a right to obtain a disclosure of the nature and scope of the investigation and a summary of your rights under the Fair Credit Reporting Act, if you make a written request to DRT for such disclosures.**

**AUTHORIZATION FOR OBTAINING
CONSUMER AND INVESTIGATIVE CONSUMER REPORTS**

By signing below, I authorize DRT and any consumer reporting agency acting on behalf of DRT to investigate my employment history, educational history, criminal history, and other records necessary to aid in employment-related decisions. I understand that this is considered either a consumer report or an investigative consumer report as described above. I acknowledge that DRT has provided me a copy of the written disclosure (this document), and I have read and understood this document before signing it.

Signature

Print Name

Date